

ALABAMA A&M UNIVERSITY OFFICE OF ACADEMIC AFFAIRS

CHECKLIST/QUALIFICATIONS FOR PROMOTION AND/OR TENURE FOR ASSOCIATE PROFESSOR

Nominee _____

Discipline _____

PROMOTION _____

TENURE _____

(Check One)

<i>ITEM RESPONSE</i>		<i>YES</i>	<i>NO</i>
1.	Letter of application by candidate		
2.	Letters of recommendation or comments from Immediate Supervisor(s), departmental and school review committee(s) and dean		
3.	Current curriculum vita		
4.	Annual performance evaluations (from previous three years only)		
5.	Must have completed three (3) years at AAMU		
6.	Should have an earned doctorate or must have an appropriate terminal degree in the area of specialization from a recognized accredited university		
7.	Must have five (5) years of university teaching experience *		

Maximum Points

8.	Membership in learned society(ies) in area of specialization		
	A. Current member only	5	
	B. Active, attending meetings	10	
9.	Scholarly research instructional materials and/or artistic activities (documentation and refereed publication at local, state, regional, national and international levels)	10	
10.	Papers, presentation at local, state, regional, national, or international meeting	10	
11.	Honors and awards (professionally related only)	10	
12.	Meritorious service - University and Community	10	
13.	Demonstrated:		
	A. Teaching competence	25	
	B. Scholarly or professional performance	20	

Recommended _____

Not Recommended _____

Comments _____

Evaluator's Signature _____ Date _____

* *Verified by Academic Affairs*